

**BY LAWS OF THE
NORTHERN CALIFORNIA AMERICAN SADDLEBRED HORSE
ASSOCIATION**

ARTICLE I

The principle office of the Northern California American Saddlebred Horse Association, Inc., (NCASHA) in the State of California shall be located at the residence of the current Treasurer, which is currently 1709 Deneb Lane, Petaluma, CA 94954. NCASHA may have such other offices as the executive officers may designate or as the business of NCASHA may require from time to time.

ARTICLE II

MEMBERSHIP

Section 1: NCASHA shall have three classes of membership. The designation of such and the qualification and rights of the members of each class shall be as follows:

- A. Individual Members: Individual members are those individuals who have reached their 18th birthday and pay \$35.00 annual dues in support of NCASHA.
- B. Family Members: Family members are those individuals comprising a family unit who pay \$50.00 in annual dues in support of NCASHA. Only those family members who have reached their 18th birthday shall have voting power.
- C. Youth Members: Youth members are those individuals who have not reached their 18th birthday and pay \$20.00 in support of NCASHA.

Section 2: Members of NCASHA shall be admitted, retained and expelled in accordance with procedures set forth in these By Laws. Each member entitled to vote shall be entitled to one vote, either in person or by proxy on each matter submitted to a vote of the members.

Section 3: The Annual Meeting of members shall be held for the purpose of electing the Executive Officers (President, Vice President, Secretary and Treasurer) and for the transaction of such other business as may be properly brought before the meeting, at such a place as may be designated by the President on such date as the Executive Board may determine.

Section 4: Special meetings of members may be called by the President or Executive Board and shall be called by the President at the request of one-fifth (1/5th) of the members then in good standing. Special meetings of members may be held at such time and place as may be designated in the notice thereof.

Section 5: Written notice (or e-mail notice) stating the place, day and hour of the meeting, and in the case of a special meeting the purpose or purposes for which the meeting is called, shall be given by mailing the same not less than ten (10) or more than thirty-five (35) days before the date of the meeting to each member at his or her last known address as it appears in the NCASHA records.

Section 6: The acts of the majority of the members present at a meeting at which a quorum is present shall be the acts of the members except that it shall require the affirmative vote of two-thirds (2/3rds) of such members at such a meeting to amend the articles of incorporation or to authorize a voluntary dissolution of NCASHA or revoke proceedings therefore, or to adopt a plan for the distribution of the assets of NCASHA in the event of a dissolution of the Association,

Section 7: Members entitled to vote at a meeting of members shall include all members who are in good standing at the time of such meeting.

Section 8: Membership in NCASHA is a privilege and not a right and is open to any person who has indicated his or her interest to further the purposes of NCASHA and who pays the required annual membership dues.

Section 9: Application for membership in NCASHA shall be made on a form provided by NCASHA, which form shall include the name, address, telephone number and e-mail address, the applicant's American Saddlebred Horse Association affiliation, if any, their trainer's name, and a check for the annual membership fee made payable to the Northern California American Saddlebred Horse Association (NCASHA).

Section 10: Membership may be terminated by the Executive Board for causes detrimental to the interests of NCASHA, its programs policies, objectives, and harmonious relationships among its members, as determined by the Executive Board.

Section 11: All members in good standing shall have equal rights, interests and responsibilities with respect to NCASHA and its property. All members in good standing shall obey and be bound by all By Laws, rules and regulations of NCASHA and decisions or actions of the Executive Board, and shall have the right to hold office and committee assignments, except as otherwise limited by the Articles of Incorporation or these By Laws.

Section 12: Annual membership fees shall be due and payable by each member on February 1 of each year. A member shall be considered delinquent and not in good standing if such membership fee is not paid on or before April 1st of that year. Notice of membership fees payable shall be sent to each member at his or her last known address as it appears in the records of NCASHA, not less than thirty (30) days prior to the end of the membership year.

Section 13: A delinquent member can be reinstated to good standing by simply paying the membership fee for the current year.

Section 14: Application for membership shall be considered at any time during the calendar year, but no applicant, regardless of when his or her application is submitted, may become a member without paying a full one (1) year membership fee.

Section 15: Membership shall terminate upon the occurrence of any one of the following:

1. Resignation in writing delivered to NCASHA
2. Death
3. Failure to pay the annual membership fee within the calendar year for which such fee is due and payable or for termination pursuant to Section 8 of Article II.

ARTICLE III

THE EXECUTIVE BOARD

Section 1: The Executive Board shall consist of four members; President, Vice President, Secretary and Treasurer, who shall exercise all the powers of NCASHA subject only to the restrictions imposed by law, by NCASHA's Articles of Incorporation or by these By Laws.

Section 2: The Executive Board shall be elected at each Annual Meeting of members. Any two (2) or more offices may be held by the same person, except the offices of President and Secretary. Each officer shall hold office for a term of one (1) year and until his or her successor shall have been duly elected and shall have accepted his or her election, unless such officer shall die, resign or be removed from office prior thereto. The same person may be re-elected to the position – there are no term limits.

Section 3: The Executive Board may remove any officer whenever in its judgement the best interest of NCASHA will be served thereby.

Section 4: The Executive Board for the unexpired portion of the term may fill a vacancy in any office.

Section 5: The President shall be the principal executive officer of NCASHA and subject to the control of the Executive Board and shall in general be responsible for enforcing observance of policies formulated by the Executive Board. He or she shall, when present, preside at all such meetings of the members and the Executive Board. He or she may be a signatory on any and all checking or savings accounts established on behalf of NCASHA. The President shall in general perform such other duties as may be prescribed by the Executive Board from time to time.

Section 6: The Vice President shall perform the duties as from time to time may be assigned to him or her by the President or the Executive Board. In the absence of the President or in the event of his or her death, inability or refusal to act, the Vice President shall perform the duties of the President and when so acting shall have all of the powers of and be subject to all of the restrictions imposed on the President.

Section 7: The Secretary shall (a) keep the Minutes of the proceedings of the members and the Executive Board in one or more books provided for that purpose, (b) see that all notices are given in accordance with the provisions of these By Laws or as required by law, (c) receive applications for membership, submit membership funds received to the Treasurer, and keep a register of the address of each member and perform such other duties as from time to time may be assigned to him or her by the President, the Vice President or the Executive Board. The Secretary may be a signatory on any and all checking or savings accounts established on behalf of NCASHA.

Section 8: The Treasurer shall (a) have charge and custody of and be responsible for all funds of NCASHA, (b) receive and give receipts for money due and payable to NCASHA from any source whatsoever and deposit all such monies in the name of NCASHA in such banks or depositories as shall be selected in accordance with the provisions of these By Laws and in general perform all of the duties incident of the office of Treasurer and such other duties as from time to time may be assigned to him or her by the President of the Executive Board. The Treasurer is the primary signatory for NCASHA. The Treasurer shall be responsible for paying all accounts owed by the Association.

Section 9: A slate of candidates for the positions of President, Vice President, Secretary and Treasurer shall be presented to the membership for its approval by a majority vote at the Annual Meeting of the Association. The slate will be solicited from the entire membership via e-mail and/or in the newsletter several months prior to the Annual Meeting, but if no candidates are so named, the Executive Board shall name the slate.

Section 10: Results of the election shall be made known to all members present at the Annual Meeting and shall be printed in the next newsletter published. Results shall also be reported to the American Saddlebred Horse Association with the filing of the annual Charter Club papers.

ARTLE IV

CONTRACTS, LOANS, CHECKS AND DEPOSITS

Section 1: The Executive Board may authorize any officer or agent to enter into any contract or execute and deliver any instrument in the name of and on behalf of NCASHA, and such authority may be general or confined to specific instances.

Section 2: No loans shall be contracted on behalf of NCASHA and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Executive Board.

Section 3: All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of NCASHA shall be signed by such officer or officers of NCASHA and in such manner as shall from time to time be determined by resolution of the Executive Board.

Section 4: All funds of NCASHA not otherwise employed shall be deposited from time to time to the credit of NCASHA in such banks, trust company or other depositories as the Executive Board may select.

ARTICLE V

FISCAL YEAR

The fiscal year for the corporation shall begin on the first (1st) day of February and end on the last day of January of each year.

ARTICLE VI

EXECUTIVE BOARD MEETINGS

Section 1: Regular meetings of the Executive Board may be held without notice at such time and place as the Executive Board may fix from time to time by resolution. Special meetings of the Executive Board may be called by any member thereof upon not less than five (5) days' notice stating the place, date and hour of the meeting, which notice may be written, oral and/or electronic and if mailed shall be deemed to be delivered when deposited in the United States mail addressed to the member of the Executive Board at his or her address.

Section 2: A majority of the members of the Executive Board shall constitute a quorum for the transaction of business at any meeting thereof. Any action of the Executive Board must be authorized by the affirmative vote of a majority of the members present at a meeting at which a quorum is present; provided, however, that meetings of the Executive Board may be held by telephoned or electronically.

Section 3: Any action required or permitted to be taken by the Executive Board at a meeting may be taken without a meeting if consent in writing setting forth the actions so taken shall be signed by all members of the Executive Board.

ARTICLE VII

NEWSLETTER

NCASHA shall publish a newsletter to be mailed and/or made available on a web site or e-mailed to its members and to prospective members and individuals interested in the breed.

ARICLE VIII

AMENDMENTS

The Executive Board shall have the power to make By Laws not inconsistent with law or the Articles of Incorporation of NCASHA, and shall have the power to alter, amend or repeal the same. The By Laws may be amended by the members at any meeting of the membership, provided notice including the text or proposed amendment shall be given to all members at least thirty (30) days preceding said meeting.

Last Revised: 4/2/2018